



YORK PLACE[®]

COMPANY FORMATION • INFORMATION
ADMINISTRATION • PROPERTY SEARCHES

Internet Services Information and Request Sheet

Domain Names

A presence on the internet was once a luxury - it is now a necessity for any business. A domain name is your address on the world wide web. It is essential that you secure a domain name that your customers will recognise and want to come to again and again. Deciding upon your domain name when you decide upon your company name will enable you to match the company name with an available domain name and to secure that domain name before anyone else does.

Prior to selecting a domain name, York Place can do a search of the Trade Mark Register for you to ascertain whether or not your use of a domain name is likely to infringe a registered trade mark. If your domain name is deemed to rightfully belong to another by virtue of their ownership of the trade mark then it is possible for an enforced transfer of the domain name from you to them to be enacted by law.

What can be registered?

Only letters, digits and a hyphen (-) are permitted within a domain name. A domain name cannot start or end in a hyphen or contain any spaces. The domain name must be between 3 and 63 characters in length which does not include the "www."

Any person or company may own any number of domain names with the suffixes **.co.uk .com .net .org** and **.org.uk**. Names ending in **.ltd.uk & .plc.uk** may only be used by companies registered at Companies House. The domain name must be exactly the same as that which appears on the Register of Companies, minus the words 'limited' or 'plc'. If you wish to prevent your name being used in other domains, you may wish to register more than one domain name.

After Registration, what next?

Having successfully registered your domain name, you will then need to create your website and link it to that name. The website will need to be "activated" in order that your designs will have a space into which they can be printed. Users of the Internet will then be able to access and use your website.

How can York Place help?

York Place offers a range of website and domain name services:

- ❖ **Netcheck** - Free domain name checks
- ❖ **Netreg** - Domain Name Registration

Just fill in the form overleaf and return it to us at the address below. Alternatively you could contact us by telephone or e-mail.

Internet Services Request Sheet

Netcheck		please tick to indicate service required
Name/s to check		<input type="checkbox"/>
Netreg		
Name/s to register		<input type="checkbox"/>
.co.uk; .org.uk; .ltd.uk; .plc.uk; .me.uk	£23.50 inclusive of VAT	
.com; .org; .info; .biz; .net	£29.38 inclusive of VAT	

**The above fees are for 2 years. Domain names must be renewed every two years. For details of other domains please contact us.
There are no hidden charges in respect of release or transfer of a domain name.**

* I/We undertake to be responsible for your fees in accordance with your Terms and Conditions of Business, a copy of which I/We have received.	
* Please find attached a cheque for £	*Please debit my account accordingly
Name	Position
Firm	Signed
Address	Name and Address of Client (If applying on behalf of a Client)
Tel:	Fax:
E-mail (please attach a separate sheet as necessary)	

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